

NEW SUPERVISOR OR MANAGER CERTIFICATE

Overview

This certificate equips new business professionals for front-line supervisory positions.

Program Outcome

- Implement effective managerial skills by fostering collaboration, resolving conflicts, delegating responsibilities, managing performance, and implementing effective problem-solving strategies.

Admission Requirements

- Meet the general requirements (<https://catalog-next.bethel.edu/adult-professional-studies/admission/general-requirements-admission-caps/>) for admission to the College of Adult & Professional Studies.

Students who have not achieved the minimum GPA, grade standards, or other assessment criteria may still apply to be considered for provisional acceptance. See *Admission Categories*.

Certificate Requirements

The required curriculum for the New Supervisor or Manager Certificate comprises of a 16 semester credit sequence of courses.

Code	Title	Credits
BUSN 104	Introduction to Business	4
BUSN 220	Management Information Systems	4
ACCT 200	Financial Accounting	4
BUSN 200	Business Problem Solving	2
BUSN 302	Human Resource Management	2
Total Credits		16