

# TECHNOLOGY REQUIREMENT

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## General Requirements

- Basic competency in Microsoft Office (Word, Excel, and PowerPoint)
- Consistent access to a reliable computer

## Hardware Requirements

- Computer purchased within the last 4 years (Windows, Macintosh, or Linux)
- Reliable high-speed internet connection ( $\geq 1$  Mbps)
- Webcam or other digital video recording device
- One of the following:
  - Microphone and speakers
  - Microphone and headphones
  - Headset with combined microphone and headphone

## Software Requirements

- Assignments must be submitted in Microsoft Office Format (i.e., .docx, .pptx, .xlsx), unless otherwise specified by the instructor.
- Virus and Malware protection (more information (<https://confluence.bethel.edu/display/ITSKB/Computer+Security+and+Safety+Information/>)) (<http://www.bethel.edu/its/students/antivirus-software/>)
- Updated web browser (Mozilla Firefox (<https://www.mozilla.org/en-US/firefox/new/>), Microsoft Edge (<https://www.microsoft.com/en-us/edge/?exp=e00&form=MA13FJ>), Google Chrome (<https://www.google.com/chrome/?hl=en-GB>), or Safari (<https://www.apple.com/safari/>) for Mac)

Students are expected to develop basic competency with Google Meet (<https://support.google.com/meet/?hl=en#topic=7306097>).