

# BUILD PROGRAM CONTACTS

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## BUILD Contacts

Dawn Allen, Director	d-allen@bethel.edu
Lisa Bjork, Associate Director	lisa-bjork@bethel.edu
Sarah Eckert, Internship Supervisor	s-eckert@bethel.edu
Jaran Roste, Internship Supervisor	j-roste@bethel.edu
Katie Lane, Residential Supervisor	k-lane@bethel.edu
Brady Tongen, Residential Supervisor	b-tongen@bethel.edu
Kim Bethke, BUILD Office & Admissions Coordinator	kim-bethke@bethel.edu

## General Inquiries:

BUILD staff respond during regular office hours M-F 8:00-4:00.  
 Phone: 651-635-8799  
 Fax: 651-635-8711  
 email: build-program@bethel.edu

## Mailing Address:

BUILD Program-Bethel University  
 MSC# 2382  
 3900 Bethel Drive  
 Saint Paul, MN 55112

## Campus Safety and Security:

651-638-6400

## Emergency Contact:

- If an emergency arises and you need immediate assistance, please contact the Office of Safety and Security (<https://www.bethel.edu/safety-security/>) at 651-638-6400. Safety and Security Officers are available around the clock and have a very fast response time.
- BUILD Housing Mentors and the Office of Safety and Security (<https://www.bethel.edu/safety-security/>) are able to contact a BUILD staff member. There is a BUILD staff member on call 24/7 as needed for emergencies.
- Students receive mentor support to ensure all needed emergency contacts are entered into their phone contacts.
- The BUILD on-call number is entered into students' phones, to be used in the event they need to reach professional staff during non-business hours.
- Students have a listing of emergency and non-emergency contacts posted in their residence hall.

## Stop by the BUILD offices:

The BUILD office is located on the second floor of the Hagstrom Center in HC 262 across from the Nursing Department. Office hours of operation are: 8:00 a.m.- 4:00 p.m. Monday through Friday during the academic year.